

**Pecos Valley Broadcasting Company**  
**Stations KTZA(FM) and KSVP(AM)**  
**Artesia, New Mexico**  
**KPZE(FM)**  
**Carlsbad, New Mexico**  
**KEND(FM)**  
**Roswell, New Mexico**

**EEO PUBLIC FILE REPORT**  
**June 1, 2020 – May 31, 2021**

**Pecos Valley Broadcasting Company Is An Equal Opportunity Employer**

**Full Time Job Vacancies/Interviewee Data:**

<b>Position</b>	<b>Job Title</b>	<b>Date Filled</b>	<b>Total # People Interviewed</b>	<b>Sources Used to Fill Vacancy</b>	<b># of Interviewees Referred by Each RS</b>	<b>Hiree Referral Source</b>
1	Sales Representative	06/27/2020 07/01/2020 07/21/2020	7	Employee Referral Carlsbad Current-Argus Radio Ads Facebook Posts Roswell Daily-Record New Mexico Department of Workforce Solutions	Employee Referral - 2 Carlsbad Current-Argus - 0 Radio Ads - 2 Facebook Posts - 0 Roswell Daily-Record - 3 New Mexico Department of Workforce Solutions - 0	Employee Referral (2 hirees) Roswell Daily-Record (1 hiree)

Total number of interviewees for all full-time positions: 7

**Notice:** Organizations that regularly distribute information about employment opportunities to job seekers or refer job seekers to employers may request Pecos Valley Broadcasting Company to provide them with information about full-time openings at the stations. Such requests must include the organization's name, mailing address, e-mail address if applicable, telephone number and contact person, and identify the category or categories of job openings for which it requests notices. Requests should be directed to Gene Dow, General Manager, Pecos Valley Broadcasting Company, 317 W. Quay Avenue, Artesia, New Mexico 88210. Pecos Valley Broadcasting Company is an Equal Opportunity Employer.

NOTE: Recruitment sources which requested job notification announcements: None

## **Supplemental EEO Outreach Activities:**

**Internship program designed to assist members of the community to acquire skills needed for broadcast employment.** Pecos Valley Broadcasting Company conducts an Intern Broadcast Tech Program in conjunction with Artesia High School. Pecos Valley Broadcasting has developed a pool of 12 to 15 high school students during the reporting period. During this paid internship, each student was trained on various aspects of broadcasting including operation of video and audio equipment used for high school sports broadcasts, board operation during special events and sports broadcasts, remote events and local news coverage. This is a standard program at Pecos Valley Broadcasting Company.

**Participation in job fair by station personnel with substantial responsibility in making hiring decisions.** Pecos Valley Broadcasting Company participated in a Virtual Job Fair December 7th, 2020 through the 13th, 2020 in conjunction with the New Mexico Broadcasters Association ([www.broadcastersvirtualjobfair.com](http://www.broadcastersvirtualjobfair.com)). The Virtual Job Fair was promoted through a series of radio commercials that aired on all of the Pecos Valley Broadcasting stations as well as a web site banner ad that linked to the NMBA Virtual Job Fair web site. During the Job Fair, we encouraged persons to submit resumes in the event positions open in the future. Any resumes received were immediately e-mailed to General Manager, who was able to respond to the employment inquiry.

**Training to management level personnel as to methods of ensuring equal employment opportunity and preventing discrimination.** On Tuesday, May 18th, 2021, Pecos Valley's Vice President/General Manager (who also serves as the station's EEO Officer) conducted an refresher EEO education and training workshop for station personnel. The attendees included the station's Office Manager, Operations Manager, Public Affairs Director and Sales Manager. A wide range of EEO topics were covered at the session including recruitment and hiring, methods of ensuring non-discrimination in the workplace, EEO outreach initiatives, recordkeeping, monitoring of the EEO practices for compliance, the effectiveness of the station's EEO practices and other EEO-related issues. The goal of the session was to provide continuing education and training to station personnel on EEO-related matters.

**Training programs designed to enable station personnel to acquire skills that could qualify them for higher level positions.** Pecos Valley Broadcasting Company has enrolled numerous members of the Sales staff in online Sales Training courses sponsored by the New Mexico Broadcasters Association in conjunction with P1 Learning and LBS Training and Inspiration. For example, station personnel attended trainings on 3/24/21 and 4/28/21.